

**DESCRIPTION OF THE PROCESS OF CHECKING in accordance with the Rule (EU) 2018/2067 and the Rule (EU) 601/2012 with the modifications and subsequent completions, and also the Rule (EU) 2018/331 regarding harmonized allocation and with free title of the certificates of emissions based on the article 10a from the Directive 2003/87/CE of European Parliament and of the Council and the Rule of put into application (EU) 2019/1842 of the Commission from 31 October 2019 for the establishing of the norms of application the Directive 2003/87/CE of European Parliament and of the Council regarding new modalities of adjusting of allocation with free title of the quotes of emissions because of the modification of the level of activity**

1. Procedure of checking of an operator is initiated as consequence of written request of the operator by his authorized representative, request addressed to **OVEGES**, by an inquiry.
2. The inquiry is analyzed by **OVEGES** Director and must contain least the following information: a) operator denomination, b) range of activity; c) type of installation /no. of sources; d) term requested for the delivery of the report of checking; e) other specifications.
3. **OVEGES** Director, together with the Responsible of Technical Management elaborate and send to the client the technical and price offer. After offer acceptance, the contract of checking is elaborated and is sent to the operator.
4. The operator signs the contract and attach in copy the documents requested by the article 10 paragraph 1 from the Rule (EU) no. 2018/2067.
5. As consequence of the analyze of received documents from operator, checking team perform the strategic analyze and the analyze of the risks.
6. **OVEGES** team elaborate the Plan of checking depending on obtained information and the risks identified during strategic analyze and risks analyze. EU ETS main auditor send the program of checking.
7. Checking team performs the visit on location where check the data from Yearly Report of the operator/Report regarding the level of activity through detailed testing of the data, including the data following up to primary sources of data, checking the data in comparison with the sources of external data, performing interviews with persons responsible in EU ETS range and elaborating intern documentation of checking.
8. **OVEGES** issues the Report of checking and give to the operator.
9. In accordance with the article 3 from the Rule of put into application (EU) 2019/1842 of the Commission, the checker performs a Report of checking concerning to the Report regarding the level of activity, in order to adjust the allocation with free title of the quotes of emissions because of the modification of the level of activity.